

# Privacy Policy

Client Data: - The Social Farm, Lakemore Farm Park, Clay lane, Haslington, Crewe, Cheshire CW1 5SQ

### Information we hold

When you register for services provided by the Social Farm we will ask you to provide certain personal information and consent to us processing this data for the purposes of providing our services.

This information may include your name, address, contact details, basic medical information and other personal identifying information.

We have a legitimate interest in this data to enable us to safely provide our on premise services.

### Consent

When you register as a client for services provided by the Social Farm we will ask you to provide consent so that we can process your data. Processing data refers to the act of using that data. None of your data will be processed via automated, profiling or Al technologies.

You can object to the use of your data at any time. If you would like object to the use of your data, please make contact via the published email address on <a href="www.thesocialfarm.uk">www.thesocialfarm.uk</a> titling you're your email "Data objection", we will then provide you with details on the process and timeframe associated with us no longer processing your data. In this scenario it is likely that The Social Farm will no longer be able to provide any services to you as a client. Please see "How long we retain your data" for further information on what information is retained and what information is erased.

#### Right of Access

As a client of The Social Farm you will have a right of access to the data we hold about you. If you would like to request a copy of all the data we hold on you, please make contact via the published email address on <a href="www.thesocialfarm.uk">www.thesocialfarm.uk</a> titling you're your email "Data Access Request", we will then provide you with details on the process and timeframe associated with us providing you your data.

There may be some data that has been generated as part of the services we provide that remains confidential or sensitive in nature, if this is the case our internal procedures will require the Safeguarding team from the local authority to provide consent for us to share that information with you.

### How long we retain your data

We will retain your data as long as you are a client of The Social Farm. If you indicate that you would like to withdraw from the Social Farm service provision we will erase any data that is personally identifying.

We will retain any marketing data you have provided us as there is a separate process for opting out of our marketing services.

In addition any data that we have a statutory duty to retain, such as safeguarding information will be retained for the statutory periods and not erased.



Website Data: - Our website address is: www.thesocialfarm.uk

#### Comments

When visitors leave comments on the site we collect the data shown in the comments form, and also the visitor's IP address and browser user agent string to help spam detection.

## <u>Media</u>

If you upload images to the website, you should avoid uploading images with embedded location data (EXIF GPS) included. Visitors to the website can download and extract any location data from images on the website.

## **Cookies**

If you visit our login page, we will set a temporary cookie to determine if your browser accepts cookies. This cookie contains no personal data and is discarded when you close your browser.

When you log in, we will also set up several cookies to save your login information and your screen display choices. Login cookies last for two days, and screen options cookies last for a year. If you select "Remember Me", your login will persist for two weeks. If you log out of your account, the login cookies will be removed.

If you edit or publish an article, an additional cookie will be saved in your browser. This cookie includes no personal data and simply indicates the post ID of the article you just edited. It expires after 1 day.

## Embedded content from other websites

Articles on this site may include embedded content (e.g. videos, images, articles, etc.). Embedded content from other websites behaves in the exact same way as if the visitor has visited the other website.

These websites may collect data about you, use cookies, embed additional third-party tracking, and monitor your interaction with that embedded content, including tracking your interaction with the embedded content if you have an account and are logged in to that website.

### 1<sup>st</sup> October 2022



## How long we retain your data

If you leave a comment, the comment and its metadata are retained indefinitely. This is so we can recognise and approve any follow-up comments automatically instead of holding them in a moderation queue.

For users that register on our website (if any), we also store the personal information they provide in their user profile. All users can see, edit, or delete their personal information at any time (except they cannot change their username). Website administrators can also see and edit that information.

### What rights you have over your data

If you have an account on this site, or have left comments, you can request to receive an exported file of the personal data we hold about you, including any data you have provided to us.

You can also request that we erase any personal data we hold about you. This does not include any data we are obliged to keep for administrative, legal, or security purposes.

### Where we send your data

Visitor comments may be checked through an automated spam detection service.